Learning Management Systems

LMS Update Bulletin – Elementary Edition 3.10.15

Elementary Student Passwords - updates

Student security for use of Google Classroom and the EPS Google Drive is important. As tools available in Google offer some online assessment options, it is important for teachers to be assured that the work represents each student.

With feedback from initial pilots the following actions have been put into effect:

1. Students at elementary schools will be allowed to update their passwords as of 3.11.15.
2. Classroom teachers will have a tool to reset student passwords if forgotten. This tool appears on your Multi-Media Station desktop.
3. We ask grades 3-5 teachers to instruct their students about strong passwords and have their students reset their passwords.

Overview of Password Process (Directions are also in EPS Google Apps) -

We are changing the security protocol for 3rd - 5th grade students so that they can change their password to protect their account from others being able to access it.

It is best to have elementary students change their password **from a PC**. They can update their password by pressing CTRL-ALT-DEL. There are no strict requirements on the passwords; but the password needs to be at least 5 characters in length.

Process for 3rd - 5th Grade Teachers
1. Review the materials:
   a. How to reset a student's password (PDF)
   b. How to reset a students' password (Video tutorial)
   c. Teacher Guide: Strong Password lesson
   d. How to copy shared Google Drive materials into your own Google Drive

2. Teach the Strong Password Lesson to your students and have them go home to think about what password they will choose.

3. Have students use PCs so they can change their password

4. If students forget, teachers can use the icon on their projection desktop that allows you to reset the password for the student. Field test schools stated that only 2-3 students forgot in the first week and by the third week, it was very rare for a student to forget.

   These passwords **only affect** how to log onto a computer and how to log onto a Chromebook. Field test schools reported that students had some confusion at first that all of their logons (enVision, AR, etc) were affected by this change, so be sure to communicate with your students clearly.

This password change will affect the following log-ins:
- Logging onto a PC
- Logging onto a Chromebook
- Accessing Google Docs
- Signing into the district/school website
- Accessing Atomic Learning

Interested in learning more about technology – take advantage of these opportunities.

- **PSESD Workshops: Spring-Summer 2015**